Why am I not getting any suspension counts on my Location Fact report?

First, check your consequence codes configurations.

- Make sure you have a Consequence Type Code = S for Suspension. Go to Discipline System > Maintenance â€" Discipline > Consequence Types.

- Make sure you have one or more Consequences set up with the above Consequence Type. Go to Discipline System > Maintenance â€" Discipline > Consequences.

Then, check your Incident codes.

- Make sure you have Incident Type Codes A and C (for Academic and Conduct) and that these codes are set up as Report to DOE = **No** (a Yes indicates it will be reported in detail on the PIMS Discipline files). Go to Discipline System > Maintenance â€" Discipline > Incident Types.

- Make sure your NON STATE REPORTABLE (i.e. non â€œWâ€) codes that should be counted in aggregate are set up as Type = Academic or Conduct, per the set up above. Go to Discipline System > Maintenance â€" Discipline > Incidents.

Finally, check your actual student incidents.

- All incidents that are to be reported to the state, either in aggregate on the PIMS Location Fact or in detail on the PIMS Discipline files **MUST** have the â€œReport to DOEâ€ check box selected. Go to Discipline System > Find an Incident (or Find Incidents).

Refer to the PIMS â€" Location Fact Quick Guide for more detailed information. Go to iPass Help > PIMS > [Help Quick Guide: PIMS â€" Location Fact](http://www.imgsoftware.com/kb/entry/963/).