

How do you get the date of Graduation to print on the seniorâ€™s Final Transcript?

The Grade 12 students must have a â€˜Graduatedâ€™ enrollment record entered with the entry/withdrawal date of the graduation day. Transcript PCL forms must be set up to print the entry/withdrawal date on the form.

NOTE: Some districts use an alternative method to add an â€˜Anticipated Date of Graduationâ€™ or â€˜Date of Graduationâ€™. This is done in Transcript Parameters. Go to Grading System > Maintenance-Grading > Transcript Parameters. Enter the Date of Graduation in the Graduation Month field.

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Grading -> FAQ -> How do you get the date of Graduation to print on the seniorâ€™s Final Transcript?

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