What do I have to set up to get my EPIMS and SCS records to export correctly for end of year?

You have to follow these steps.

1. Go to iStaff Configuration and set the export as of date to be the day before the last day of attendance.

2. Run an export for EPIMS data with Reset FTEs set to YES

3. EDIT and post the work assignments

4. Make an export with Reset FTE set to No and validate those records

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