2019 End of Year Workshops & Coaching Options

Announcing

End of Year Workshops & Coaching Options

The iPass Support Team can help you complete your year-end tasks

and prepare for the new school year.

The iPass End-of-Year Workshop *Plus* Coaching options listed below provide districts with valuable training and a refresher of the essential steps needed to end this school year, do your State Reporting, schedule your Elementary schools, and start the next year.

Our remote classroom instruction and review sessions combined with personalized coaching will step you through the process with speed, ease and success.

The remote classroom sessions are open to unlimited district staff, making it the most affordable way to keep your staff trained and up-to-date with iPass. The small group coaching sessions are personalized to meet the experience level and need of your districts users, insuring a successful outcome.

â€œI took part in both EOY trainings, as well as, the Elementary Scheduling training last year and found them all to be incredibly helpful! I was able to certify all of the reports before the due dates and had our district rolled over for the new year more than a week earlier than usual. The added coaching hours is a nice feature where you have their expertise tailored to your district alone for that time and they can assist with the process and help you troubleshoot any issues that might arise. I highly recommend the Harris trainings to everyone…seasoned veterans and newbies alike, as there is always something new to learn!â€

â€“ Kristi LaPerle

Data Specialist

Clinton Public Schools

End-of-Year Procedures

Success Services Pack

Training/Review Session + Coaching

May 22, 2019

This year we are offering **one 2-Hour Remote Classroom Workshop** that will take users through the End-of-Year Procedures. This includes preparing for the next year (Phase I), finishing the current school year (Phase II), and rolling the database over to the new school year (Phase III).

The Workshop session is open to **unlimited district staff** to allow all staff involved in the process of ending one year and starting the next to participate. Districts will receive a recording of the session.

The **2 Hours of personalized small group coaching** can be scheduled anytime to help step you through the EOY Procedures. Since Phase I, II, and III of the EOY Procedures are done at different times during the year, **Hour 1** will cover Phases I & II and **Hour 2** will cover Phase III. Phase III should be scheduled for a date after state reporting is completed and the district is ready to roll over their database to the new school year. The coaching hours are scheduled in 1-Hour blocks, may only be used for EOY Procedures, and expire 10/1/2019.

End-of-Year Procedures Success Services Pack **2-Hour Remote Classroom Workshop *PLUS* Coaching** (Sign up for 2 Hours of coaching in 1-Hour Blocks)	**District Price**	**Registration Link**
May 22, 2019, 10:00 a.m. â€“ 12:00 p.m.	**$500**	Click to register

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End-of-Year MA State Reporting

Success Services Pack

Training/Review Session + Coaching

June 3, 2019

This year we are offering **one 2-Hour Remote Classroom Workshop** that will take users through the steps to report EOY Massachusetts SIMS, SCS, EPIMS and SSDR via SIF Transmission.

The Workshop session is open to **unlimited district staff** to allow all staff involved in the state reporting process to participate. Districts will receive a recording of the session.

The **2 Hours of personalized small group coaching** can be scheduled anytime to provide assistance in using the iPass tools to report the EOY State Reports and troubleshoot validation errors. The coaching hours are scheduled in 1-Hour blocks, may only be used for MA State Reporting, and expire 10/1/2019.

EOY MA State Reporting Success Services Pack **2-Hour Remote Classroom Workshop *PLUS* Coaching** (Sign up for 2 Hours of coaching in 1-Hour Blocks)	**District** **Price**	**Registration Link**
June 3, 2019, 10:00 a.m. â€“ 12:00 p.m.	**$500**	Click to register

Personalized Coaching: Districts can engage us for coaching hours only or in addition to those included in the *EOY MA State Reporting Success Services Pack*. Refer to information below.

â€œThe Workshops are excellent... they give you the basics you need and the fact that you have the workshop recordings to refer to after is such a plus. The coaching hour is such an "emotional relief" for anyone who is under the gun when it comes to being responsible for any of the state reports. Knowing that you can rely on someone to "coach you thru those rough spots" ...makes the end of the year so much easier.â€

â€“ Judi Buono

System Administrator

Winthrop Public Schools

Elementary School Scheduling

Success Services Pack

Training/Review Session + Coaching

June 11, 2019

UPDATE: Weâ€™ve updated our offering to provide **ONE 2-Hour Remote Classroom Workshop in June** that will cover the steps for Phase I: Assigning teachers, homerooms, courses and students for next year and Phase II: â€˜Quick Schedulingâ€™ students into courses.

The Workshop session is open to **unlimited district staff** to allow all staff involved in the elementary scheduling process to participate in the instructional/review session and provide them with the steps to prepare next year students, teachers, and homeroom assignments **prior to the summer break**. This will allow for more efficient â€˜Quick Schedulingâ€™ of the students before school starts.

The **2 Hours of personalized small group coaching sessions** can be scheduled anytime to insure your elementary school students are scheduled with success for the first day of school. The coaching hours are scheduled in 1-Hour blocks, may only be used for Elementary school scheduling, and expire 10/1/2019.

Elementary School Scheduling Success Services Pack **2-Hour Remote Classroom Workshop *PLUS* Coaching** (Sign up for 2 Hours of coaching in 1-Hour Blocks)	***NEW*** **District Price**	**Registration Link**
June 11, 2019, 10:00 a.m. â€“ 12:00 p.m.	**$500**	Click to registe

Personalized Coaching: Districts can engage us for coaching hours only or in addition to those included in the *Elementary School Scheduling Success Services Pack*. Refer to information below.

â€œEvery year I've taken the Elementary Scheduling Workshop. Setting up the room catalog, assigning teachers to courses, setting up Quick Schedule, assigning home rooms, all these functions and more have always been extremely helpful

for me. This past year I was able to take the workshop that included other districts at the same time and then a one-on-one hour telephone coaching session several days later. This was the best case scenario since I had all the information I needed in my own office and could schedule the one-on-one phone call after gathering further questions I had.â€

â€“ Theresa Grassey

Guidance Secretary

Ashland Public Schools

Personalized Coaching

Personalized coaching hours are available for purchase alone or in addition to the *Success Service Packs* coaching hours outlined above. Coaching is available in 2-Hour blocks. The coaching hours are scheduled in 1-Hour blocks, may be used for any topic, and expire 10/1/2019.

Please contact Laura Patton at lpatton@harriscomputer.com to get more information.

Personalized Coaching	**Price**
2 Hours	**$370**
4 Hours	**$740**
6 Hours ***($1,110 value, 20% Discount applied)***	**$888**

â€œCoaching was very beneficial. Nice to have the scheduled one-on-one time.â€

â€“
Barbara Emerick

Administrative Assistant to the Superintendent

Uxbridge Public Schools

Article ID: 1194

Last updated: 08 May, 2019

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