2019 Scheduling Success Services Offerings - Training / Planning / Coaching

**** Refer to attached PDF document with 2019 Scheduling Success Services Options. ****

Scheduling Success Services

Training â€“ Planning â€“ Coaching

Successful student scheduling is based on strong scheduling skills, planning, and timely execution. The iPass Support Team is offering new options this year to assist all levels of users in the scheduling process. Our goal is to provide you with offerings that will best fit the skill level of your scheduling staff, meet your scheduling needs, and insure a successful scheduling outcome.

Scheduling Success Services Include:

- **Training** â€“ Provides comprehensive training delivered via two interactive group webinar sessions to give your staff a thorough understanding of the fundamentals of the iPass Scheduling System. You and your staff will gain insight into the most efficient and effective ways to schedule students. These training sessions are open to **unlimited district staff**, allowing districts to train new scheduling staff, provide a refresher for current scheduling staff, and offer any other district staff the opportunity to learn more about the iPass Scheduling System.
- **Planning** â€“ Provides **personalized small group review session** with an iPass Support Team Coach to review your scheduling needs for the upcoming year and develop a scheduling plan.
- **Coaching** â€“ Provides **personalized â€œhands-onâ€ small group coaching sessions** with an iPass Support Team Coach to work with your scheduling team to execute the scheduling plan.

Scheduling Success Services options are available for **High School, Middle School** and **Elementary School** scheduling.

Scheduling Success Services Offerings

Scheduling Success Service Pack â€“ 2 Day Training *PLUS* Planning & Coaching **

This option is tailored to meet the scheduling needs of all user levels within the district. **Unlimited district staff** can participate in the **two 3-hour webinar training sessions** to develop the scheduling skills they need. Included is a personalized **1-hour small group planning session** and **2 hours of one-on-one small group coaching** to insure the scheduling team will schedule students successfully.

** ***Best Value*** *This option is the best value and will insure all district staff involved with student scheduling have the skills needed and supports available to insure the student scheduling process is completed successfully.*

Scheduling Success for Scheduling Change *

This option is tailored for schools that are planning to change their schedule. Included is a personalized **2-hour small group planning session** to allow for a more in depth review of the scheduling needs and plan development and **2 hours of one-on-one small group coaching**.

Scheduling Success for Master Schedule Builder *

This option is tailored for experienced scheduling staff that would like set up and use the Master Schedule Builder to create their school schedule. Included is a **2-hour small group planning session** to allow for more review, planning, and set up. Also includes are **2 hours of one-on-one coaching**.

Scheduling Success for New Scheduling Year Set Up *

This option is tailored for the user who is familiar with the scheduling system features and functionality and wants to be coached through the steps to set up iPass for the next year scheduling. During the personalized **2 hour â€œhands onâ€ small group coaching session** an iPass Support Team Coach will help the user to complete the required steps to set up the schools for scheduling the next school year.

Additional Planning and Coaching Options *

iPass Support Team Coaches are available to provide personalized

planning and coaching sessions to experienced scheduling staff to assist in scheduling review, planning, and executing scheduling.

* *Participants in planning and coaching sessions are expected to have attended an iPass Scheduling Workshop or received iPass Scheduling Training and have knowledge of the Scheduling System, Student Scheduler, and Master Schedule Builder features and functionality.*

Pricing

2019 Scheduling Success Services	Training Total 6 Hours Recordings Provided (Unlimited Users)	Personalized Planning (Small Group)
Scheduling Success Service Pack 2 Day Training PLUS Planning & Coaching ** BEST VALUE **	Yes (6 Hrs)	Yes (1 H
Scheduling Success for Scheduling Change		Yes (2 Hrs
Scheduling Success for Master Schedule Builder		Yes (2 Hrs
Scheduling Success for New Scheduling Year Set Up		
Additional Coaching Options:		
Personalized Planning & Coaching		Yes (1 Hr
Personalized Coaching		
MULTIPLE SCHOOL-LEVEL BUNDLE Scheduling Success Service Pack Bundle 2 Day Training PLUS Planning & Coaching ** BEST VALUE **	**Training Total Hours Recordings Provided (Unlimited Users)**	**Personalized Planning (Small Group)**
High School, Middle School and Elementary School	3 x 6 = 18 Hrs	3 x 1 = 3 Hrs
Pick Any 2 School Levels	2 x 6 = 12 Hrs	2 x 1 = 2 Hrs

Notes:

1. Webinar recordings are available to participating districts

through 2019.

2. Scheduling Success Services planning and coaching sessions for 2019-2020 are for scheduling only and expire 10/1/19.

Training Dates and Registration Links

Scheduling Success Service Pack 2 Day Training PLUS Planning & Coaching	**2 Day Training Session (2019)**
High School *(Sign Up for Coaching Hours Once Registered)*	**Feb 5 and Ap** (9:00am-12:00pm
Middle School *(Sign Up for Coaching Hours Once Registered)*	**April 9 and Ma** (9:00am-12:00pm
Elementary School *(Sign Up for Coaching Hours Once Registered)*	**June 11 and Au** (9:00am-12:00pm
Additional Planning & Coaching Options:	**Coaching Hours**
Scheduling Success for Scheduling Change	*(Sign Up for Coaching Hou Registered)*
Scheduling Success for Master Schedule Builder	*(Sign Up for Coaching Hou Registered)*
Scheduling Success for New Scheduling Year Set Up	*(Sign Up for Coaching Hou Registered)*
Personalized Planning & Coaching (Only)	*(Sign Up for Coaching Hou Registered)*
Personalized Coaching (Only)	*(Sign Up for Coaching Hou Registered)*
MULTIPLE SCHOOL-LEVEL BUNDLE Scheduling Success Service Pack Bundle 2 Day Training PLUS Planning & Coaching	**2 DayTraining Session Dat**
All 3 School Levels - High School, Middle School and Elementary School *(Sign Up for Coaching Hours Once Registered)*	*(Refer to Dates & Times A*
Pick Any 2 School Levels	*(Refer to Dates & Times A*

(Sign Up for Coaching Hours Once Registered)		

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User Group Meetings -> 2019 Scheduling Success Services Offerings - Training / Planning / Coaching

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