Mass Update Student Report to DOE Setting

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Users can now mass update students Report to DOE setting from the Biographical System > Mass Update Students screen.

To update students to Report to DOE = Yes, set the Data to Update field of â€œSIF Report to DOEâ€ to Yes.

Biographical System > Mass Update Students > Data to Update > SIF Report to DOE

Then use the Student Search Criteria to select the group of students to update.

Search filters such as Status = Incoming, Grade Level or Home Room should be used to create student updates lists of no more than 400 students at one time.

All students are checked off to update. If a student should remain Report to DOE = No, simply uncheck that studentâ€™s name and they will not be updated to Yes when the screen is submitted.

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http://www.imgsoftware.com/kb/entry/1015/