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## Welcome to Wednesday's Wisdom

*Your weekly dose of support!*

April 26, 2017

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### SPRING HAS SPRUNG

As we near the end of April the weather gets warmer and we begin to prepare for the final stretch of the school year. Stay informed of important items by reading our weekly emails!

## Support Announcements

### Massachusetts EOY State Reporting Deadlines

Report	As of Date	Due Date	Certification Deadline
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SIMS	Last Day of School	July 6 (Certification)	July 13 (Re-Certification after resolution of Duplicates)
SSDR	Last Day of School	July 21	July 21
SCS	Last Day of School	August 3	August 3
EPIMS	Last Day of School	August 3	August 3

The Support Team is working on updating our Help Guides for 2016-2017 Massachusetts End of Year State Reporting. Please refer to the iPass Tips & Tricks section below for recommendations to get started.

### **Webex Recording of April Online User Group Meeting**

If you were not able to join us for the April 12 Online User Group Meeting, please listen to the recording posted in iPass Help > User Group Meetings > [Webex – Review and Debrief of Recent SIF State Reporting & Online Course Recommendation Process.](#)

### **iPass Survey**

Harris is conducting a survey during April to learn more about what your district is up to, what challenges you face, and how we can support and service you best. We would appreciate your taking a few moments to fill this out. The sooner we receive your input, the sooner we can address the needs of our users. Feel free to share the survey link with any or all of your users.

[Click here to complete the survey](#)

## **iPass Releases & Updates**

Two patch releases have gone out with additional corrections for the CRDC v2 Tool.

Please refer to the individual Release Notes for details of the corrections. Release Notes can be found in iPass Help > iPass Patch Release Notes > [Patch Release Notes – 7.0.20170420 sync](#) and [Patch Release Notes – 7.0.20170421 sync.](#)

### Preparing for End of Year Massachusetts State Reports

Any time after March SIMS has been certified SIF and Legacy districts can prepare their sites for EOY SIMS, SCS, EPIMS and SDDR. Use the list below as an initial guide to transmit your initial report data to begin error validations.

- Set Last Transmission Date to = the anticipated NEXT TO LAST day of school. This is done in the DOE ID Manager > DOE Parameters screen at each reporting school.
- Check your Academic Year Settings screen to make sure your last term ends on the anticipated ACTUAL last day of school. This is done on the Maintenance - Scheduling > Academic Year Settings screen. Check to make sure that the Term Start/End Dates are correct. These dates may need adjustment due to snow days. This must be done for each reporting school.
- Check your School Calendar to make sure the anticipated last day is in the school calendar. If you have built in extra snow days and have not used them all you can wait a bit longer to remove the extra days, but they should be removed before the end of school. This is done in Maintenance - Attendance > Calendar Maintenance. This must be done for each reporting school.
- Make sure all students enrolled after March 1 are set to Report to DOE = Yes.
- Make sure that you have set up your SIF SCS Terms (“fake terms”) for all of the course schedule combinations used throughout the entire school year.
- Set the EPIMS Export “As of Date” to be the anticipated NEXT TO LAST day of school. This is done in iStaff Biographical > Procedures - iStaff Bio > iStaff Configuration > EPIMS Export As-of Date.
- SIF EPIMS districts need to run the EPIMS Export with Reset Terms and Reset FTEs in order to create their EOY Work Assignments to then be able to send SIF Objects to the DESE.

- Make sure the SIF Events Processor is sending data. Recycle it by shutting it down and starting a new one.
- Make sure the SIF Response Processor is sending data. Recycle it by shutting it down and starting a new one.
- You will need to do an initial "push" of your SIF data to the DESE. SIMS and SCS Data for this year has been flowing to the DESE as live events. This push is to make sure that all data has been updated on the DESE side in SIF. To transmit EPIMS and SSCR requires you push the SIF Objects initially and after updates to the records. All SIF Objects related to one report (ie. SIMS) can be sent at the same time. Directions on how to push SIF Objects can be found in iPass Help > SIF > Help. [Click here](#) for directions.

For more detailed steps go to iPass Help > SIF > [SIF – Setting Up for the Next State Reporting Period](#).

Additional support resources for MA State Reporting can be found in iPass Help > DOE ID Manager > Help > Subcategory folders of [SIMS](#), [SCS](#), [EPIMS](#) and iPass Help > SIF > [Help](#).

## iPass Add Ons

### **Harris School Solutions Now Offering Edsby Platform!**

Great news! We've partnered with Edsby to offer their cutting-edge social learning and analytics system to you across several of our solutions! [Click here to find out more.](#)

## Add Online Registration

Currently, iPass is offering a FREE license to the online registration tool, *EZSchoolEnroll*.



### With *EZSchoolEnroll*, you can:

- Centralize registration.
- Collect important DOE language survey information.
- Save clerical time by enabling parents to add/remove/update their contact and emergency contact information.
- Verify data before bringing it into your SIS.
- Fully integrate it all with iPass!

**Schedule your *EZSchoolEnroll* demo today!**

[\*EZSchoolEnroll\*](#)

## Enhance iPass with better communication

*School Rush!* is the real-time, classroom-level communication app that increases parent engagement by up to 90%.



### With *School Rush!*, you can:

- Make getting involved easier for parents.
- Organize events, activities, assignments and more into an integrated calendar.
- View analytics on parent interactions to see what's working.
- Fully integrate with iPass!

**Schedule your *School Rush!* demo today!**

*EZSchoolEnroll*

## Professional Services

### **Does your school district need professional development in iPass?**

Do you have new initiatives that may require the purchase of a third-party software product? Meet with a Harris Professional Services expert and see how iPass can meet your needs. Harris offers several third-party products that are designed to integrate with iPass, including EZSchoolEnroll and School Rush!.

[Click here](#) to schedule an appointment for a complimentary business review.

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