



## Welcome to Wednesday's Wisdom

*Your weekly dose of support!*

July 20, 2016

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### DON'T MISS TODAY'S WEBEX EVENT

**TODAY – WebEx** – Join the Harris Team today at 2:00pm as we walk through the enhancements scheduled to go out for the start of the new school year. Refer to the iPass WebEx Events section below for more information.

### SUPPORT ANNOUNCEMENTS

#### Massachusetts State Reporting

The Support Team is dedicating resources to review the eSupport tickets related to SCS, EPIMS and SSDR state reporting.

- Districts reporting via SIF are successfully clearing errors and moving toward submission. SIF reporting does require more in depth review so we ask for your patience as we review your tickets.
- Districts reporting via SIF that have confirmed data in iPass is correct, have sent SIF Objects to the DOE, and are still not getting data to update at the DOE or clear errors should submit an eSupport ticket. The SIF Event Transaction Table likely needs to be cleared out and the SIF Objects sent to the DOE again to update.
- Districts reporting via Legacy flat-file should submit an eSupport ticket with any issue they are having difficulty resolving.

Please [submit your eSupport ticket](#) with as much detail as possible to help the Support Team to review the issue.

### FREQUENTLY ASKED QUESTIONS

- Q. How do I import Staff Evaluation and Staff Attendance data into iPass for EPIMS EOY reporting?**
- A.** Use the iStaff Procedures > Staff Data Import to import Staff Evaluation and Staff Attendance data for the EPIMS Staff Roster file. [Click here for more information.](#)
- Q. How do I reset the staff attendance values in iPass for End of Year EPIMS Report?**
- A.** If you use iStaff for Attendance the values submitted for staff reported in the October EPIMS are there until you clear them out. If you do NOT use iStaff Attendance you will need to import the EOY values for the Staff Days in Attendance (SR36) and Days Expected (SR37). [Click here for more information.](#)

## iPASS WEBEX EVENTS

**TODAY at 2:00pm** | Enhancements to Scheduling, Withdrawals, and Attendance Letters

Join the Harris Support Team on July 20th at 2:00pm as we walk you through the enhancements scheduled to go out for the start of the new school year. [Click here to join.](#)

**Meeting number:** 635 646 377

**Meeting password:** harris

**Join by phone:** 218-895-3881 **code:** 1225#

This release, currently scheduled for the end of July, has 4 main enhancements:

1. Drop & Restore functions on the Schedule Summary page
  1. Drop/Restore functionality added on the Schedule Summary screen
  2. Automatic adjusting of student schedule term records
  3. Drop/Add report now shows all changes to a student's schedule
  4. Withdrawn students and Dropped students are easily distinguished on the iTeacher screens
  5. Class Rosters now show withdrawn and dropped students
  6. Withdraw Changes: Automate dropping of classes upon withdrawal from school / new checkbox options
  7. Changes to Enrollment filter on student search screens.
2. New Grade Transfer and Schedule Transfer Screen
3. Withdrawn students now appear in red font and are easier to search
4. Automated Attendance Letter Report & Student Letter History Screen



Please forward this email to other iPASS users in your district that would benefit from the information shared. Let us know if there is someone who should be added to the weekly email list.



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