Welcome to Wednesday's Wisdom – A weekly dose of support!
June 22, 2016

Announcements

Massachusetts Sync Sites: **Patch Release – 7.0.20160612_sync**

A patch release went out on June 12. Release Notes have been posted to iPASS Help > iPass Patch Release Notes. Please refer to [Release Notes](#) for specifics of the enhancements and corrections.

Corrections and Minor Enhancements Include: SIF Discipline Reporting – Reporting staff members as victims; Eligible Return Date for students expelled or suspended through the last day of school; Reporting Education Service Comment (AEX). *[Click here for more information](#).*

New/Updated Queries Available in iPASS Help > My Queries > Query Files for Download
- *New* **Access to Future Student Schedules** – Report shows Users and Assigned Teachers
- *New* **Access to Future Teacher Schedules** – Report shows Users and Assigned Teachers
- *Updated* **New Year Home Room** – Now includes Next Year Grade Level

Upcoming MA Events

Meet us at the M.A.S.S. Executive Institute
July 12-15th
Mashpee High School
Mashpee, MA.
Look for Lisa and Sharon at the Harris Booth! Room Assignment TBA

Meet us at the M.S.S.A.A. Summer Institute
July 27-29th
The Resort and Conference Center at Hyannis
Hyannis, MA.
Look for Sharon at the Harris Booth!

Frequently Asked Questions

Q. **How do you enter a suspension that runs through the end of the year?**

A. **Enter the Proposed Serve Date = the first day of the suspension and the Through Date = the last day of school in the current school year.** All of the Proposed Serve Dates must be filled in with a "1". If your school is set up with Saturday discipline, enter a "0" if they are not included in the suspension. The # in Duration must match the number of days set to "1". Once the Actual Serve Dates are filled in with "1", the MA Discipline Export field "Estimated Return Date" (ERD) will be filled in with 09/01/16. This is an arbitrary date agreed to by the DOE as the start of the next school year. SIF Transmission will also send 09/01/2016 as the ERD. *[Click here for more detail.](#)*

Q. *SIF SSDR:* **How do I report a Victim in the Behavior Record to report in SIF SSDR?**

A. **There are several things you need to do to report a Student and/or Staff Victim.** SIF SSDR transmission requires the specific victim(s) be reported in addition to the Report to DOE "Number of Victims" field values. *[Click here for full details.](#)*

Q. **How do you import/export data between iPASS and TeachPoint?**

A. **There is a TeachPoint Export that allows you to export fields from iPASS to import into TeachPoint.** In addition, Staff Data Import can be used to import evaluation data exported from TeachPoint. *[Click here for more information](#).*

Q. When is best time to code summer withdrawal students?

A. We recommend certain steps be followed before/after state reporting is completed: *Click here for details.*

Reminders

Is Your School District using iPASS to its Fullest Potential?

Recent business reviews have revealed that most districts only use about 30% of the available features and functionality in iPASS. Please contact Sharon O'Connor, Professional Services & Training Manager, sjoconnor@harriscomputer.com, to schedule a complimentary business review at your district. We will meet with your district administrative team to discuss past practices, future implementations and training options and look at ways to maximize your SIS investment.

iPASS End of Year Procedures – 2016

Do you need assistance with iPASS end of year procedures? Or someone just to guide you through the process? If so, please contact Sharon O'Connor, Professional Services & Training Manager, sjoconnor@harriscomputer.com, to schedule a personalized WebEx session for your district. Cost per individual session is billed at $200 per hour.

Upcoming Training Sessions – Summer 2016

Elementary Scheduling with the new Quick Scheduler! Details coming soon.