



INFORMATION MARKETING GROUP (IMG)
IMPROVING K-12 EDUCATION THROUGH SOFTWARE

iPass
Success Plans

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Success Plan Overview

IMG has integrated Individual Student Success Plans (ISSP) into **iPASS** to document the remediation available to and utilized by students having difficulty passing MCAS tests at any level.

An Individual Student Success Plan (ISSP) can be created for any student who has scored in the Needs Improvement or Warning range on an MCAS test and contains:

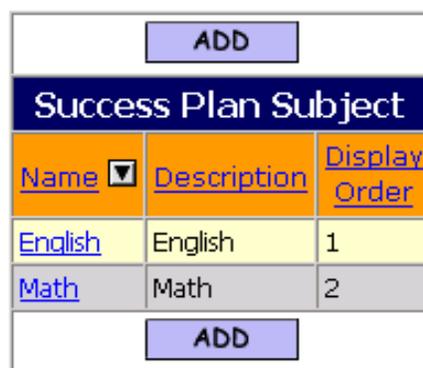
1. the problem areas for the student
2. linkage to subject, curriculum strands and learning standards
3. the instruction and assistance available
4. assignment of the plan to a monitor
5. comment fields to document the support provided in each area and the students performance
6. access to the ISSP by each of the student's teachers
7. ISSP reports

Success Plan Maintenance

Success plan maintenance is done in <Biographical System><Maintenance>

<Success Plans Subjects> Tab

This screen allows you to set up the subject areas such as English, Math, Science and History.



Success Plan Subject		
Name ▾	Description	Display Order
English	English	1
Math	Math	2

Figure 1

- ⇒ **Click the  button.**
- ⇒ Enter a Subject Name
- ⇒ Enter a Subject Description

- ⇒ Enter a Display Order
- ⇒ Click the **Submit** button.

<Success Plans General Area> Tab

The Success Plans General Areas are the **Curriculum Framework’s Stands** that coincide with the subjects listed above. This screen allows you to set up the general areas for each subject created above.

ADD			
Success Plan General Areas			
Subject ▼	Name	Description	Display Order
English	Writing	Writing	1
Math	Geometry	Geometry	2
ADD			

Figure 2

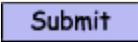
- ⇒ **Click the **ADD** button.**
- ⇒ Select a Subject
- ⇒ Enter a General Area (Strand) Name
- ⇒ Enter a General Area (Strand) Description
- ⇒ Enter a Display Order
- ⇒ **Click the **Submit** button.**

<Success Plans Assistance Options> Tab

This screen allows you to set up instruction and assistance options available to students such as MCAS Tutoring and After School Help.

ADD		
Success Plan Options		
Name ▾	Description	Display Order
After School Program	After School Program	2
MCAS Tutoring	MCAS Tutoring	1
ADD		

Figure 3

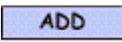
- ⇒ **Click the  button.**
- ⇒ Enter a Plan Option Name
- ⇒ Enter a Plan Option Description
- ⇒ Enter a Display Order
- ⇒ **Click the  button.**

<Success Plans Specific Options> Tab

This screen allows you to set up the **Curriculum Framework’s Learning Standards** that need to be addressed in regards to each of the General Areas (Strands) listed above.

ADD			
Success Plan Specific Areas			
General Area ▾	Name	Description	Display Order
Geometry	Linear Equations	Using "point-slope" form	0
Writing	Paragraphs	Paragraphs, Detail, Diction	0
ADD			

Figure 4

- ⇒ **Click the  button.**
- ⇒ Enter a Plan Specific Option Name
- ⇒ Select a General Area

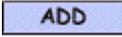
- ⇒ Enter a Plan Specific Option Description
- ⇒ Enter a Display Order
- ⇒ **Click the  button.**

Helpful Hint!

The Description could be the specific Learning Strand that the student failed, i.e. LS10p2&8

<Success Plan> Tab

Success plans are viewed by going to <Biographical System><Add/Modify Student Biographical><Success Plan>. Select the student, click on the <Success Plan> tab,

- ⇒ **Click the  button** to create a new record or at add a new subject to an existing plan.

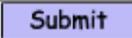
Student Success Plans			
Date	Monitor	Last Update	Subject
04/09/2005	Jones, John	04/09/2005	English
			
			

Figure 5

Add a Success Plan

Success Plans are found under <Biographical System><Add /Modify Student Biographical><Success Plan>.

Student Success Plans										
Created On: 04/03/2005	By: lpatton Last Update: 04/03/2005 By: lpatton									
Monitor: <input type="text"/>	Current SAT I Scores									
<table border="1"> <thead> <tr> <th colspan="3">Addition Testing Information</th> </tr> </thead> <tbody> <tr> <td>SAT I</td> <td>15</td> <td>12/21/04 10 06/30/04</td> </tr> <tr> <td>Iowa</td> <td>10</td> <td>12/08/04</td> </tr> </tbody> </table>	Addition Testing Information			SAT I	15	12/21/04 10 06/30/04	Iowa	10	12/08/04	Date: 12/21/2004 GL: 15
Addition Testing Information										
SAT I	15	12/21/04 10 06/30/04								
Iowa	10	12/08/04								
	Verbal: 23									
	Math: 123									
	Science: 123									
Success Plan Overview										
#	Option	Offered?	Utilized?	Documented?	Delete Option?					
1	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
2	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
3	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
										

Figure 6

Create On:

This is a non editable field that will display the date that the Success Plan was created.

By:

This is a non editable field that will display who created the Success Plan.

Last Update:

This is a non editable field that will display when the Success Plan was last updated.

By:

This is a non editable field that will display who updated the Success Plan.

Monitor:

This is a drop down list of all Teachers/Staff.

- ⇒ Select the Teacher/Staff person who will monitor the student's Success Plan.

Additional Testing Information:

This shows all the Tests that the Student has loaded under the <Government Tests> Tab.

- ⇒ Click on the Test grade level and Date and it will appear in the Current Test Score Box with details.

Current Scores:

This box shows the current Test Scores for the student, for the test selected above.

Success Plan Overview:

This section describes the assistance given the student.

Option:

- ⇒ Select an option. These are defined under the <Success Plans Assistance Options> tab. You may select as many options as needed. After you have filled the option list with selections and click the submit button, three more option boxes will appear.
- ⇒ Click the  to add new options to the <Success Plans Assistance Options> list without leaving the Success Plan Screen. You may add as many options as needed. After you have filled the option list and click the submit button, three more boxes will appear.

Offered?:

This indicates if the option was offered to the student.

⇒ Click on the box to put a check mark in it.

Utilized?:

This indicates if the option was utilized by the student.

⇒ Click on the box to put a check mark in it.

Documented?:

This indicates if there are documentation/comments about the option given to the student.

⇒ Click on the box to put a check mark in it.

Delete options?:

This will delete the option from the current Success Plan.

⇒ Click on the box to put a check mark in it.

Click the  button to submit the Success Plan.

After you click on the submit button a new section of the screen will appear.

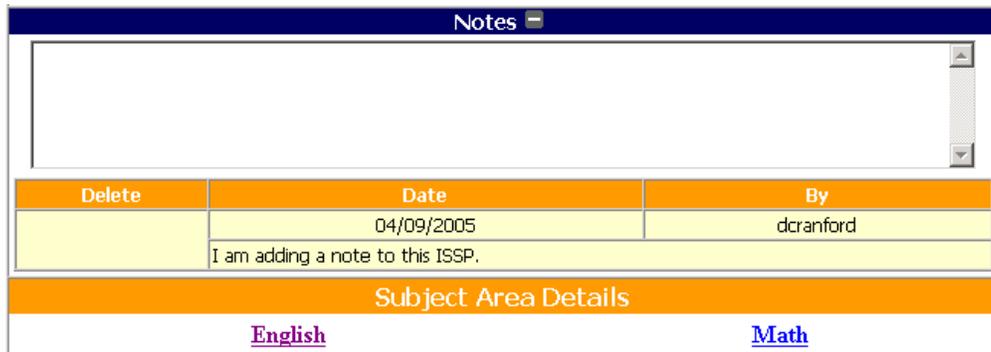


Figure 7

Notes:

Notes are a comment box which can be used to enter information regarding the Success Plan. Previous Notes will be listed where the sample above says No notes available. You can only access notes for modification or deletion that have been created by you.

⇒ Click the  to view the notes entered

⇒ Click the  to hide the notes entered

Subject Area Details:

Each subject area you have set up under <Success Plans Subjects> Tab will be set up as a Blue Underlined Link.

⇒ Click on the subject area

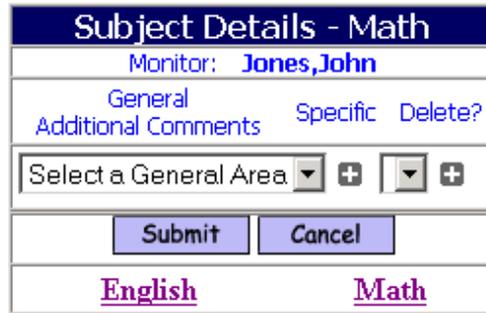


Figure 8

⇒ Select a General Area

⇒ Click the  next to the Select a General Area box to add new options to the <Success Plans General Area> Tab without leaving the Subject Area Screen.

When the screen refreshes there will be a box to select the Specific Area.

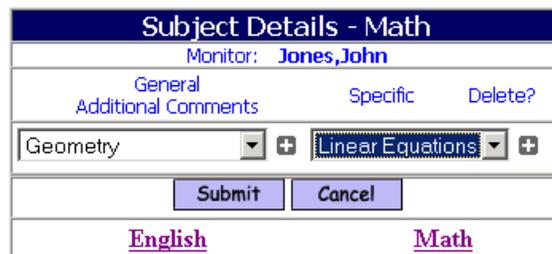
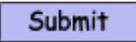


Figure 9

⇒ Select a Specific Area

⇒ Click the  next to the Specific Area box to add new options to the <Success Plans Specific Area> Tab without leaving the Subject Area Screen.

Click the  button

Notes:

Notes are a comment box which can be used to enter information regarding the General and Specific Area. Available Notes will be listed where it says No notes available. You can only access notes and delete notes that have been created by you.

- ⇒ Click the **+** to view the notes entered
- ⇒ Click the **-** to hide the notes entered

The screenshot shows a web interface titled "Subject Details - Math". At the top, it says "Monitor: Jones, John". Below this are three tabs: "General", "Specific", and "Delete?". The "General" tab is selected, showing "Additional Comments". Under "Additional Comments", there is a section for "Geometry" with the text "Using 'point-slope' form" and a checkbox. Below this is a "Notes" section with a minus sign icon. A table is displayed with the following structure:

Delete	Date	By
No Notes Available		

Below the table, there are two dropdown menus for "Select a General Area" and "Select a Specific Area", each with a plus sign icon. At the bottom of the form are "Submit" and "Cancel" buttons. The page footer has links for "English" and "Math".

Figure 10

Add Additional Notes:

You can add additional Notes to the same Specific Area by typing in the available box.

Deleting Notes:

You can only delete note that you have created.

- ⇒ Click the box under Delete to put a check mark in it
- ⇒ **Click the  button**

Modifying Notes:

You can only modify notes that you have created.

- ⇒ Click on the date which is a Blue Link. This will open the note to be modified
- ⇒ **Click the  button**

Modify a Success Plan

After a Success Plan is created you can access it to make modifications. Go to <Biographical System><Add/Modify Student Biographical><Success Plan>

Student Success Plans			
Date	Monitor	Last Update	Subject
04/09/2005	Jones, John	04/09/2005	English
<input type="button" value="ADD"/>			
<input type="button" value="Submit"/>		<input type="button" value="Cancel"/>	

Figure 11

⇒ Click on any of the blue underlined hyperlinks under Date, Monitor, Last Update or Subject.

Individual Student Success Plan Report

The Individual Student Success Plan can be found under <Biographical System><Biographical reports><Success Plan Report>. See the Draft ISSP form on the next page.

DRAFT FORM

Individual Student Success Plan

School District Name

School Name

Date: 04/09/2005

Student Name: Christina Albertson **Student ID:** 1925 **SASID:** 1022222222

School Year: 2004-2005 **Homeroom:** 1203 **Grade:** 12

Monitor: John Jones

Assessment Test Data

DRAFT

04/10/04	10	<u>MCAS</u>
	Eng/Lang Arts:	200
	Math:	210
	Science & Technology:	215
	History/Social Studies:	220

02/20/04	11	<u>MCAS</u>
	Eng/Lang Arts:	210
	Math:	225
	Science & Technology:	215
	History/Social Studies:	205

Areas of Need

English Language Arts:

Writing Paragraphs, Detail, Diction

Writing Identifying Genre

Mathematics:

Geometry Triangles

Geometry Using "Point-Slope" Method

Instructional Supports

MCAS Tutoring

Offered Utilized Documented

After School Program

Offered Utilized Documented

Student Progress

English Language Arts:

Writing Paragraphs, Detail, Diction

DRAFT

04/10/2005 lpatton
Christina is working hard toward adding detail to her paragraphs.

Writing Identifying Genre

04/10/2005 lpatton
Christina needs more work toward Identifying Genre in stories.

Mathematics:

Geometry Triangles

04/10/2005 lpatton
Christina is working on identifying angles in triangles and measuring triangles.

Geometry Using "Point-Slope" Method

04/10/2005 lpatton
Christina has made progress on learning to use the "Point-Slope" method.

DRAFT

Parent Communications

Meeting Date: _____.

Student Present: YES NO

Phone Call Date:_____.

Parents Name: _____.

School Personal in Attendance:

Other Parents Name: _____.

_____.

_____.

Parent advocate Name: _____.

_____.

_____.

Comments:

DRAFT

Meeting Date: _____

Student Present: YES NO

Phone Call Date:_____.

Parents Name: _____.

School Personal in Attendance:

Other Parents Name: _____.

_____.

_____.

Parent advocate Name: _____.

_____.

_____.

Comments:

DRAFT